

THE
Shore
EVENT CENTRE

4111 N Riverview Dr. Bellevue, IA 52031

Email: Shore.Event.Centre@gmail.com

Phone: (563) 231-0670

www.shoreeventcentre.com

WEDDING & EVENT CONTRACT

Event Name:

Contact Name:

Mailing Address:

City/State/Zip:

Phone:

Email:

Event Date:

By signing and returning the enclosed copy of this contract these arrangements will be agreed to on a definite basis.

Unless both parties have agreed upon and fully executed this agreement, should another organization request the dates and be in a position to confirm immediately, we will advise you and you will have three (3) business days to confirm on a definite basis.

If we do not receive a mutually agreed executed original of this agreement from you, this letter will be void and the space will be automatically released.

SCHEDULE OF EVENTS:

DATE	START TIME	END TIME	FUNCTION	LOCATION	SET-UP	AGR	ROOM RENTAL

FOOD AND BEVERAGE POLICIES

Due to licensing requirements and quality control issues, all food and beverage to be served must be supplied and prepared by a licensed caterer or Offshore Bar and Grill (limit 100 ppl). All charges will subject a 20% service charge and a 7% state tax (subject to change without notice). If using an outside catering vendor, there will be an additional \$1.50/plate service charge.

Based on your requirements, we have reserved function space as shown on the above schedule of events at the rates indicated.

PAYMENT AGREEMENTS

To reserve services on the date requested The Shore Event Centre requires this contract be signed by both parties and an initial deposit of **\$1500**. A final payment of the remaining balance is due seven days prior to the event date. Deposits and payments will be made by certified check, bank check or credit card. Checks should be payable to: **Shore Event Centre**. Deposits and payments will be made according to the schedule noted below. Shore Event Centre will provide an emailed invoice for each.

CANCELLATION OPTION

Group may cancel this contract without cause upon written notice to the Shore Event Centre prior to 365 days from the date of the event and a refund will be issued. If canceled less than 365 days, and date is rebooked, a refund will be issued.

FORCE MAJEURE

The performance of this Agreement by either party is subject to acts of God, government authority, disaster, strikes, civil disorders, or other emergencies, any of which make it illegal or impossible to provide the facilities and/or service for your meeting. It is provided that this Agreement may be terminated for any one or more of such reasons by written notice from one party to the other without liability.

RESPONSIBILITY AND SECURITY

The Shore Event Centre does not accept any responsibility for damage to or loss of any articles or property left at The Shore Event Centre prior to, during or after the event. The CLIENT agrees to be responsible for any damage done to The Shore Event Centre by the CLIENT, his guests, invitees, employees or other agents under the CLIENT's control. A security fee of \$500.00 will be charged to the CLIENT should security services and/or law enforcement need to be called in the event of inappropriate behavior. Further, The Shore Event Centre shall not be liable for any loss, damage or injury of any kind or character to any person or property caused by or arising from any act or omission of the CLIENT, or any of his guests, invitees, employees or other agents from any accident or causality occasioned by the failure of the CLIENT to maintain the premises in a safe condition or arising from any other cause. The CLIENT, as a material part of the consideration of this agreement, hereby waives on its behalf all claims and demands against The Shore Event Centre for any such loss, damage, or injury of the CLIENT, and hereby agrees to indemnify and hold The Shore Event Centre free and harmless from all liability for any such loss, damage or injury to other persons, and from all costs and expenses arising there from, including but not limited to attorney fees.

CLIENT RESPONSIBILITY

As the host of a private party, the CLIENT acknowledges responsibility for the proper and lawful consumption of alcoholic beverages at The Shore Event Centre during the duration of the event described in this contract. Alcoholic beverages will be purchased and served through The Shore Event Centre only. The Shore Event Centre will exercise due care in serving alcoholic beverages, and will refuse service to any person appearing to be under the age of 21 or any person who appears to be intoxicated. Identification and proof of age will be requested from any person who appears to be under 30 years of age. Alcoholic beverages will be removed from anyone believed to be a minor or from any intoxicated person. The Shore Event Centre will provide all alcoholic beverages consumed in accordance with the laws and regulations of the State of Iowa. The alcoholic beverage service will end no later than 1:00AM. The CLIENT agrees to fully cooperate

and assist The Shore Event Centre in enforcing the laws of the State of Iowa and the policies of The Shore Event Centre regarding the consumption of alcoholic beverages.

PHOTO RELEASE

The CLIENT grants The Shore Event Centre representatives and employees the right to take photographs of their event, wedding and persons attending event at The Shore Event Centre, located at 4111 N Riverview Drive, Bellevue, Iowa. The CLIENT authorizes The Shore Event Centre to copyright, use and publish the same in print and/or electronically. The CLIENT agrees that The Shore Event Centre may use such photographs of CLIENT and/or guests with or without their name and for any lawful purpose, including such purposes as publicity, advertising, Facebook and Web content.

MUTUAL NON-DISPARAGEMENT

You agree not to take any action or make any statement, written or oral, that The Shore Event Centre or any of The Shore Event Centre directors, officers, employees or agents, or that has the intended or foreseeable effect of harming The Shore Event Centre Center's reputation or the personal or business reputation of any of The Shore Event Centre directors, officers, employees or agents. Similarly, The Shore Event Centre agrees that its directors and officers will not take any action or make any statement, written or oral, that disparages you or that has the intended or foreseeable effect of harming your reputation or your personal or business reputation and will not authorize any other employee to make any statement in behalf of the Company.

SIGNATURE

This contract, with exhibits attached (if any), constitutes the entire agreement between the parties and may not be amended or changed unless done so in a writing signed by The Shore Event Centre.

The undersigned represent that they are authorized to sign and enter into this contract.

ACCEPTED AND AGREED TO:

NAME: _____

The Shore Event Centre

SIGNATURE: _____

SIGNATURE: _____

NAME: _____

DATE: _____

SIGNATURE: _____

DATE: _____